

## Quality Policy Statement

### Group Policy

The following statement outlines the organisational policy across The BCTG Group. This includes BCTG Limited, PTP Training and Eurosource Solutions. It is also the policy adopted by Group Partner companies, Further Training and The Apprenticeship Works. From this, each individual business develops their own specific procedures to implement this policy.

### The Group Business

BCTG Group offers vocational training & assessment and recruitment services Directly and through a network of Partners. We provide a skills One Stop Shop, offering Apprenticeships, Adult Retraining & Upskilling, Study Programme and Advanced Learning Loans in more than sixteen vocational sectors.

### Policy Aim

We aim to ensure that all training and support is enjoyable, challenging, stimulating and of consistent high quality, to meets or exceed the expectations of our stakeholders. We recognise our stakeholders as all those who may benefit through the delivery of our services; this includes young people and adult learners, employers, funding bodies, awarding organisations, End Point Assessment Organisations, Ofsted and staff employed by The Group or its partners.

### Implementation of the Policy

The overall policy aim will be achieved through a range of procedures. These may vary between businesses in The Group, but all will ensure the following is achieved.

- Highly effective teaching, learning and assessment is the expected norm
- Measuring the short- and long-term impact of our programmes on learners, employers and other stakeholders by regularly gathering and responding to feedback
- Every learner and staff member is safeguarded, they work in a healthy safety environment that promotes good mental health and wellbeing.
- We promote and ensure that all staff and learners understand their duties under HM Government Prevent Duty Guidance
- Public Funds are used as intended comply reflecting both the rule and spirit
- Services are delivered ethically and with integrity through anti-fraud, corruption, data protection and whistleblowing policies
- There is effective continuous professional development of staff that recognises and acts upon feedback from stakeholders.
- There is regular support, challenge, and scrutiny at a strategic level, provided by an effective Governance structure.

### Policy outcomes

As a result of this policy, The Group will achieve the Key Performance Outcomes for the current year, set against the following six themes.

- Strategy & Leadership
- The Quality of Education, Its Outcome and Impact

- Learner Behaviour and Attitude
- Personal & Wider Development
- Staff Capability & Performance Management
- Finance

Current KPO's are described in BCTG Group Strategic Aims 2020-2023.

#### **Policy review**

This policy will be reviewed annually by BCTG Group Advisory Board.

A handwritten signature in black ink, appearing to read "Chris Luty", with a stylized flourish at the end.

**Signed**

**Chris Luty M.SC. MIPD. MoD**  
**Chairman**

**January 2023**