



Want to know more?

**Call free:
08000 150 600**

Or go to:

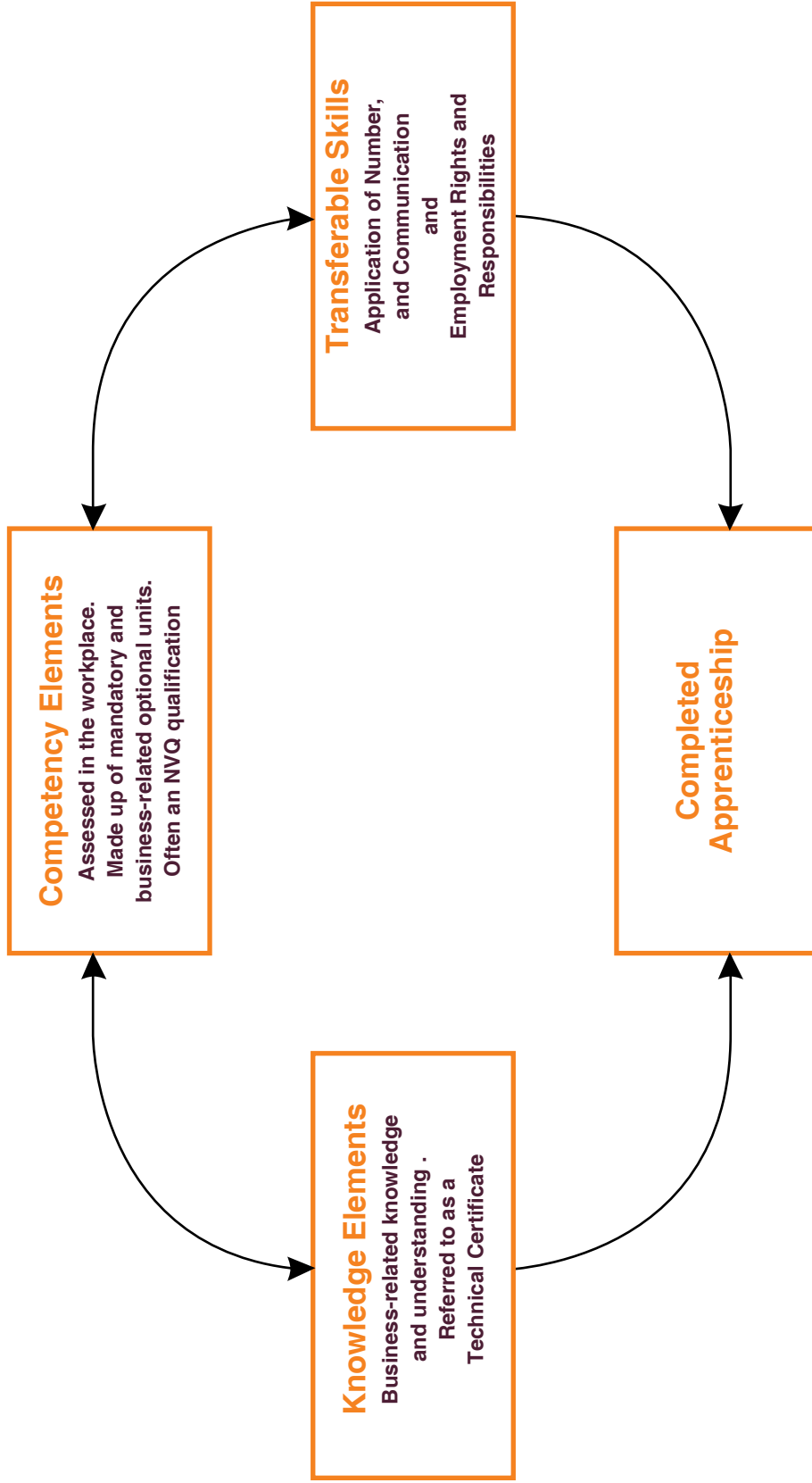
www.apprenticeships.org.uk

Apprenticeships in the West Midlands - 2010-2011



Award winning apprentices and employers at the 2010 Apprenticeship Awards ceremony

Apprenticeship framework structure



The same framework structure applies to Level 2 - Apprenticeships or Level 3 - Advanced Apprenticeships

What is an Apprenticeship?

So what are Apprenticeships?

Apprenticeships are work-based training programmes designed to meet the needs of employers. They lead to nationally recognised qualifications.

Are there different levels of Apprenticeship?

There are 3 levels:

1. Apprenticeships - Level 2 qualifications equivalent to five good GCSE passes

Apprentices work towards work-based learning qualifications such as an NVQ Level 2, Key Skills and, in some cases, a relevant knowledge-based qualification such as BTEC. These provide the skills you need for your chosen career and allow entry to:

2. Technician or Advanced Apprenticeships - Level 3 qualifications equivalent to two A-level passes

Advanced apprentices work towards work-based learning qualifications such as an NVQ Level 3, transferable skills and, in most cases, a relevant knowledge-based certificate. To start this programme, you should ideally have five GCSEs (grade C or above) or have completed an Apprenticeship.

3. Higher Apprenticeships

Higher apprentices work towards work-based learning qualifications such as an NVQ Level 4 and in some cases, a knowledge-based qualification such as a Foundation Degree.

How long does it take to complete an Apprenticeship?

They can last between 1 and 4 years depending on level, sector and delivery method, for example, an Advanced Level Engineering Apprenticeship can last 4 years to gain both a level 2 and Advanced Apprenticeship.

Do apprentices learn transferable skills?

All apprentices must learn transferable skills relevant to their job, including Application of Number and Communication. They may also learn other transferable skills such as Information and Communication Technology, Working with Others and Problem-Solving.

Apprenticeship Recruitment

Visit: www.apprenticeships.org.uk which gives access to the **Apprenticeship Vacancies online** system

This offers the following:

- with the support of their chosen provider employers can advertise for free their Apprenticeship vacancies and make contact with applicants quickly and easily
- applicants can register and apply for vacancies, store applications and receive alerts by email or text for any Apprenticeship vacancies they are interested in.

For more information go to:

www.apprenticeships.org.uk or call **08000 150 600**

Facts about Apprenticeships for Employers

Apprenticeships. Good for Business

So what are Apprenticeships?

Work-based training programmes designed to meet the needs of employers. Leading to nationally recognised qualifications.

Who are Apprenticeships for?

New and existing employees over 16 years old, living in England, not in full time education and not a graduate.

Who runs them?

Apprenticeships are designed by Sector Skills Councils - part of the Skills for Business Network.

How are Apprenticeships developed?

Business representatives from the relevant industries work with the Sector Skills Councils to develop content. These people understand your business so training is relevant for your industry.

Where do they take place?

This is up to you. Most training is 'on the job' at your premises. The rest is provided by a training provider, ie a local college or specialist training provider. If you have the capacity and awarding body approvals you could deliver everything yourself.

What are my responsibilities as an employer?

You must give apprentices an induction into their role, provide on-the-job training and pay their salary.

Will there be a mountain of paperwork?

No. The provider must ensure the training provided is high quality and that public funding provided is used for training – but this is not a bureaucratic process.

How do I choose a training provider?

Make sure that the provider offers a high-quality programme. Ask for evidence of performance and get references from other employers. As all training providers are inspected, you could view their inspection report.

For help with Apprenticeships or finding a training provider call: **08000 150 600**, or visit the web site: **www.apprenticeships.org.uk**

What does the training provider do?

They work with you to:

- help decide which Apprenticeship is right for your business
- explain how Apprenticeships can work for you
- agree a training plan with your apprentice
- help recruit new staff or support your existing staff into Apprenticeships
- manage training and evaluation
- ensure national quality standards are met and deliver integrated, coherent training.

Can I get help with training costs?

Yes. The Government provides a contribution towards training costs varying from £1,500 to £15,000 depending on the age of the apprentice, your business sector and the level of training. For apprentices starting at 16 - 18 100% of the training costs are funded, for apprentices aged 19+ the government expects employers to provide a contribution towards training costs. This funding is available for public and private sector employers. The training contribution is paid directly to the organisation that trains the apprentice. If you are a small business, this will be a training provider. Large employers with a direct training contract can receive training funding themselves or appoint a training provider to deliver training on their behalf.

What wage do I have to pay?

From 01 October 2010 an Apprenticeship minimum wage will be introduced for all new apprenticeships started after this date. The wage is £2.50/hour for apprentices aged 16 - 18 and older apprentices in the first year of their training. Apprentices who start with an employer after the age of 19 will qualify for the national minimum wage after a 12 month exemption period.

The Apprenticeship hourly rate has been set at less than the national minimum wage to acknowledge the reduced business contribution made by an apprentice whilst they are in training.

An apprentice's working hours include time for training even if training is delivered away from the employer's premises.

Apprenticeships. Good for Business

Value of Apprenticeships to employers:

- 83% rely on the Apprenticeship programme to provide their skilled workers
- 77% believe that Apprenticeships make them more competitive
- 76% state that Apprenticeships improve productivity
- 80% believe that Apprenticeships reduce staff turnover
- 57% report that a high proportion of apprentices become managers within their company
- 53% believe that Apprenticeships reduce recruitment costs

Increase business efficiency



Over 80% of businesses agree that apprentices make their workplace more productive.* Apprentices improve efficiency by performing tasks that free up your existing workforce to concentrate on more pressing concerns.

Introduce new skills



82% of businesses rely on apprentices to provide the skills they need for the future.* Apprentices receive off-site training tailored to your business requirements, so you acquire the specialist skills you need to keep pace with the latest technology and working practices.

Improve loyalty



82% of businesses agree their apprentices are more loyal.* Apprentices make an active choice to learn on the job and have committed to a career. They tend to be more eager, motivated and flexible - and stay longer with the company that has invested in them.

Return on investment



Employing an apprentice can provide payback in under 2 years.** Apprentices are paid a minimum of £2.50/hour. Off-site training complements their workplace learning leading to lower overall training and recruitment costs.

For more information go to:

www.apprenticeships.org.uk or call **08000 150 600**

*Populus Research, January 2009

**Institute for Employment Research (IER), University of Warwick, November 2008

Facts about Apprenticeships for Learners

What are the benefits of being an Apprentice?

- earn while you learn
- gain practical experience
- develop transferable skills
- gain excellent career progression
- earn £100,000 more over your working life than those without qualifications.

Who can become an apprentice?

Anyone over 16 years old, living in England, not in full time education and not a graduate.

How much does an apprentice earn?

From 01 October 2010 an Apprenticeship minimum wage will be introduced for all new Apprenticeships started after this date. The wage is £2.50 per hour for apprentices aged 16 - 18 and older apprentices in the first year of their training. Apprentices who start with an employer after the age of 19 will qualify for the national minimum wage after a 12 month exemption period.

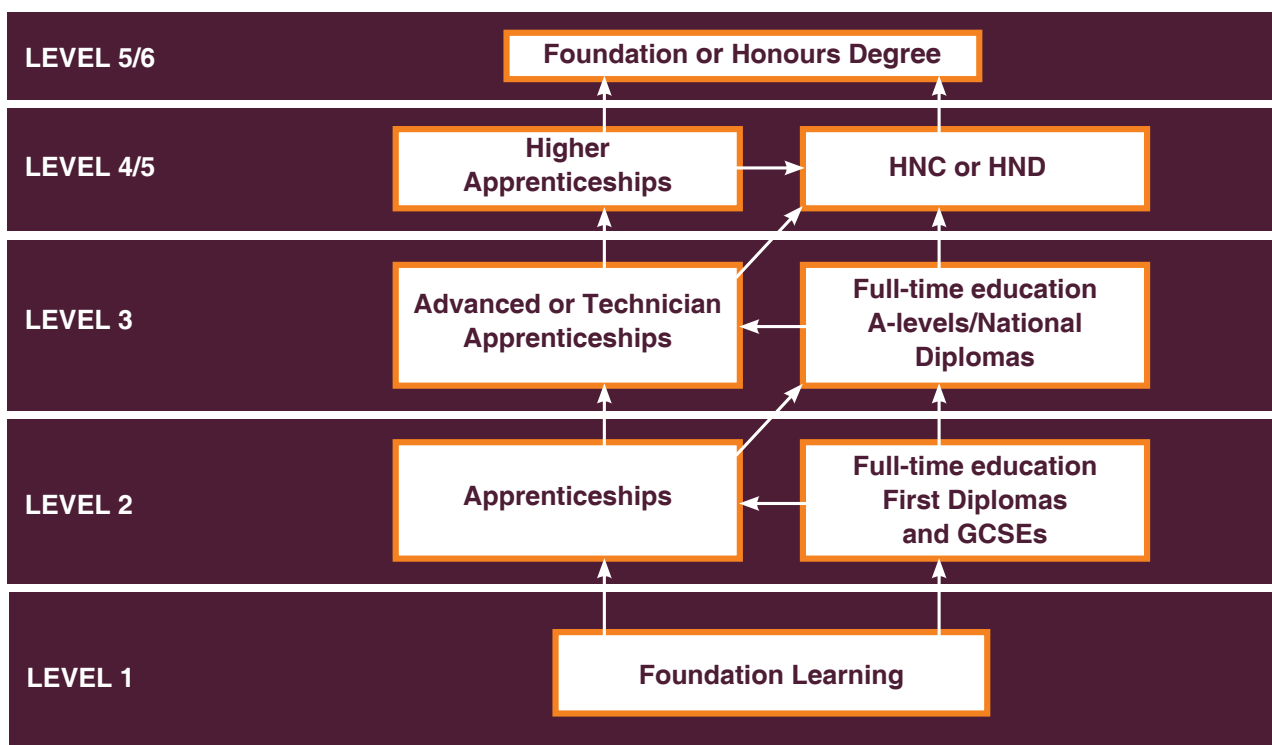
An Apprentice's working hours include time for training even if training is delivered away from the employer's premises. How the days are worked doesn't really matter but any off the job training must not reduce the overall hours to be paid. Any apprentice employed in an organisation working less than 30 hours per week, or indeed more than 37 hours per week could be paid pro-rata. The important factor to consider is the normal working week for the employer/industry. However, an apprentice cannot be employed for less than 16 hours per week.

Where do I go for further advice?

Visit www.apprenticeships.org.uk for more information on Apprenticeships and to find out more about the many different programmes available. Also, visit your local Connexions, Jobcentre Plus or *nextstep* office, depending on your age, to discuss your training and employment opportunities.

Progression Routes

An Apprenticeship will enable you to progress into further and higher education:



Apprenticeships available and provider contact details

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Agriculture, Horticulture and Animal Care

Agricultural, Crops and Livestock

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Walford and North Shropshire College

Tel: 01939 262132
www.wnsc.ac.uk
Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Amenity Horticulture

Birmingham Rathbone Society

Tel: 0121 684 0202
www.rathbone.co.uk
B&S

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, H&W, C&W, Shrop, Staffs

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Animal Care

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Environmental Conservation

Bournville College of Further Education

Tel: 0121 483 1000
www.bournville.ac.uk
B&S

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Equine Industry

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Farriery

National Farrier Training Agency

Tel: 01733 319770
www.farrierytraining.co.uk
H&W, C&W, BC, B&S, Staffs, Shrop

Floristry

See Horticulture

Game and Wildlife Management

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Horticulture

Birmingham Rathbone Society

Tel: 0121 684 0202
www.rathbone.co.uk
B&S

Bournville College of Further Education

Tel: 0121 483 1000
www.bournville.ac.uk
B&S

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Apprenticeships available and provider contact details continued

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Land-based Service Engineering

South Worcestershire College

Tel: 01386 712 722
www.southworcs.ac.uk
H&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Sustainable Resource Management

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

Trees and Timber

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Veterinary Nursing

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Arts, Media and Publishing

Information and Library Services

Dudley MBC

Tel: 01384 812345
www.dudley.gov.uk
BC

Creative Apprenticeship

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, H&W, C&W, Shrop, Staffs

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

The Skills Partnership

Tel: 07944 650487
www.skillspartnership.co.uk/
B&S

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

West Midlands Creative Alliance Ltd

Tel: 0121 224 7308
www.creativealliance.org.uk
B&S

Music Practitioner

Access to Music Limited

Tel: 0800 28 18 42
www.accesstomusic.co.uk
B&S

Business, Administration & Law

Accountancy

Babington Business College

Tel: 01332 345 450
www.babington.co.uk
Staffs

BPP Holdings PLC

Tel: 0845 0751100
www.bpp.com
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Birmingham

Tel: 0121 204 0128
www.citycol.ac.uk
B&S

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Halesowen College

Tel: 0121 602 7777
www.halesowen.ac.uk
BC

Henley College Coventry

Tel: 02476 626306
www.henley-cov.ac.uk
C&W

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Herefordshire Group Training Association Ltd

Tel: 01432 274310
www.hgta.org
H&W, Shrop

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Kaplan Financial Ltd

Tel: 0121 200 8440
www.kaplanfinancial.co.uk
Staffs, Shrop

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W, Shrop

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

Performance Through People

Tel: 08457 660 667
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

South Birmingham College

Tel: 0121 694 5073
www.sbc.ac.uk
B&S

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

South Worcestershire College

Tel: 01386 712 722
www.southworcs.ac.uk
H&W

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Advising on Financial Products**Babington Business College**

Tel: 01332 345 450
www.babington.co.uk
Staffs

Business Administration**A4E Ltd**

Tel: 0800 345666
www.a4e.co.uk
B&S, C&W, Staffs

Axia Solutions

Tel: 01782 572777
www.axia-solutions.co.uk
Staffs

Borough Training

Tel: 01782 717727
www.boroughtraining.co.uk
Staffs

Babington Business College

Tel: 01332 345450
www.babington.co.uk
Staffs

Birmingham Academy Trading (Birmingham Hotel & Catering Academy)

Tel: 0121 456 3458
www.birmingham-hca.com
B&S

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

Bournville College of Further Education

Tel: 0121 483 1000
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

Business Management Resources (UK) Ltd

Tel: 01952 210848
www.bmrtraining.com
Shrop, B&S, BC, C&W, H&W, Staffs

City College Birmingham

Tel: 0121 204 0128
www.citycol.ac.uk
B&S

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, C&W, H&W, Shrop, Staffs

County Training**(The Shropshire Council)**

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Future Skills Sandwell (Sandwell MBC)

Tel: 0121 569 2089
www.futureskillssandwell.com
BC

Gordon Franks Training

Tel: 0121 333 3001
www.gordonfrankstraining.co.uk
B&S

Halesowen College

Tel: 0121 602 7777
www.halesowen.ac.uk
BC

Heart of England Training Ltd

Tel: 01788 568425
www.hoet.co.uk
C&W

Henley College Coventry

Tel: 02476 626306
www.henley-cov.ac.uk
C&W

Apprenticeships available and provider contact details continued

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Herefordshire Group Training Association Ltd

Tel: 01432 274310
www.hgta.org
H&W

Herefordshire Primary Care Trust

Tel: 01432 377770
www.hpttrainingcentre.org.uk
H&W

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

Indigo Training Solutions Ltd

Tel: 01785 254620
www.indigotrain.com
Staffs

Intec Business Colleges PLC

Tel: 01788 575090
www.getoncourse.net
C&W

In-Training Ltd

Tel: 01733 558000
www.intraining.co.uk
BC, Shrop, H&W

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Staffs

Key Training Ltd

Tel: 0121 236 7512
www.keytraining.co.uk
B&S

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W

Ludlow College

Tel: 01584 871053
www.ludlow-college.ac.uk
Shrop

Marson Garages (Wolstanton) Ltd

Tel: 01782 717272
www.martectraining.co.uk
Staffs

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Mercia HR Management Ltd

Tel: 01902 713552
www.merciam.co.uk
BC

Metskill Ltd

Tel: 0114 244 6833
www.metskill.co.uk
BC

Midland Personal Services (Segta Management Services)

Tel: 01527 60890
www.segta.org
H&W

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

More Training Ltd

Tel: 01782 835327
www.moretrain.co.uk
Staffs

NACRO

Tel: 0121 552 9589
www.nacro.org.uk
BC

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Nova Recruitment Services Ltd

Tel: 01384 236217
www.novarecruitment.co.uk
BC

Nuneaton Training Centre Ltd

Tel: 02476 386074
www.ntcl.co.uk
C&W

Omega Training Services Ltd

Tel: 0121 4333548
www.omega-training-services.co.uk
B&S

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC, Staffs

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

Protocol Skills Ltd

Tel: 0845 071 9011
www.protocol-skills.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Performance Through People

Tel: 08457 660 667
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Rathbone Training

Tel: 0161 236 5358
www.rathboneuk.org
BC, B&S, C&W, Staffs

Riverside Training Ltd

Tel: 01432 359244
www.riverside-training.co.uk
H&W

Sandwell and West Birmingham Hospitals NHS Trust

Tel: 0121 507 6143
www.swbh.nhs.uk
B&S, BC

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
BC, Shrop, Staffs

South Worcestershire College

Tel: 01386 712 722
www.southworcs.ac.uk
H&W

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

Sheffield Trainers Ltd (ESG)

Tel: 0870 7776669
www.stltraining.co.uk
B&S, Staffs

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Smart Training and Recruitment

Tel: 01564 779944
www.smarttar.co.uk
Staffs

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Staffordshire County Council

Tel: 01785 277918
www.staffordshire.gov.uk
Staffs

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

TBG Learning

Tel: 0121 270 4959
www.tbglearning.com
B&S, BC, C&W, Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Training for Travel Ltd

Tel: 0161 7647523
www.trainingfortravel.com
Staffs

Transworld Publications Services Ltd (Protocol Consultancy Services)

Tel: 0121 236 2634
www.protocolgroup.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Trinity Training Services

Tel: 01902 712402
www.trinity-training.co.uk
BC

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
B&S, BC, C&W, Staffs, H&W

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Worcestershire Group Training Association

Tel: 01905 729 993
www.wgta.org.uk
H&W

Contact Centres

Intec Business Colleges PLC

Tel: 01788 575090
www.getoncourse.net
C&W

In-Training Ltd

Tel: 01733 558000
www.intraining.co.uk
Shrop

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
Staffs

Transworld Publications Services Ltd (Protocol Consultancy Services)

Tel: 0121 236 2634
www.protocolgroup.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Training for Travel Ltd

Tel: 0161 7647523
www.trainingfortravel.com
Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Housing

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Insurance

Babington Business College

Tel: 01332 345450
www.babington.co.uk
Staffs

Management

A4E Ltd

Tel: 0800 345666
www.a4e.co.uk
B&S, C&W, H&W, Shrop, Staffs

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

Borough Training

Tel: 01782 717727
www.boroughtraining.co.uk
Staffs

Babington Business College

Tel: 01332 345450
www.babington.co.uk
Staffs

Birmingham Academy Trading (Birmingham Hotel & Catering Academy)

Tel: 0121 456 3458
www.birmingham-hca.com
B&S

Apprenticeships available and provider contact details continued

Business Management Resources (UK) Ltd

Tel: 01952 210848
www.bmrtraining.com
Shrop

Charter Training Services Ltd

Tel: 01782 208111
www.chartertraining.co.uk
Staffs

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Heart of England Training Ltd

Tel: 01788 568425
www.hoet.co.uk
C&W

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

Indigo Training Solutions Ltd

Tel: 01785 254620
www.indigotrain.com
Staffs

Intec Business Colleges PLC

Tel: 01788 575090
www.getoncourse.net
C&W

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Key Training Ltd

Tel: 0121 236 7512
www.keytraining.co.uk
B&S

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

Nova Recruitment Services Ltd

Tel: 01384 236217
www.novarecruitment.co.uk
BC

Orient Gold Ltd (ESG)

Tel: 0870 7776669
www.orientgold.co.uk
B&S

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC, Staffs

Platinum Training and Development (MBKB)

Tel: 01384 231645
www.platinum-training.co.uk
B&S, BC, Staffs, C&W, H&W, Shrop

Protocol Consultancy Services

Tel: 0121 236 2634
www.protocolgroup.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

PM Training

Tel: 01782 279121
www.pctraining.org.uk
Staffs

Protocol Skills Ltd

Tel: 0845 071 9011
www.protocol-skills.co.uk
BC, C&W, H&W, S, Staffs

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Riverside Training Ltd

Tel: 01432 359244
www.riverside-training.co.uk
H&W

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
BC, Shrop, Staffs

Sheffield Trainers Ltd (ESG)

Tel: 0870 7776669
www.stltraining.co.uk
B&S, Staffs

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

TBG Learning Ltd

Tel: 0121 200 2646
www.tbglearning.com
B&S, BC

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Training for Travel Ltd

Tel: 0161 7647523
www.trainingfortravel.com
Staffs

VT Training PLC

Tel: 0800 731 8199
www.vctraining.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Medical Secretary - AMSPAR

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Payroll

Performance Through People

Tel: 08457 660667
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Retail Financial Services

Babington Business College

Tel: 01332 345450
www.babington.co.uk
Staffs

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Sales and Telesales

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

In-Training Ltd

Tel: 01733 558000
www.intraining.co.uk
BC, Shrop, H&W

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

Team Leading

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Performance Through People

Tel: 08457 660 667
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC, Staffs

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

TBG Learning

Tel: 0121 270 4959
www.tbglearning.com
B&S, BC, C&W, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Construction, Planning and the Built Environment

Building Services Engineering Technicians Construction

A4E Ltd

Tel: 0800 345666
www.a4e.co.uk
B&S, C&W, Shrop, Staffs

Borough Training

Tel: 01782 717727
www.boroughtraining.co.uk
Staffs

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, H&W, C&W, Shrop, Staffs

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Finning (UK) Ltd

Tel: 01543 461524
www.finning.co.uk
Staffs

HB Training Ltd

Tel: 01543 503888
www.hblt.co.uk
Staffs

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

South Birmingham College

Tel: 0121 694 5073
www.sbc.ac.uk
B&S

Apprenticeships available and provider contact details continued

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Walsall Housing Group Ltd

Tel: 0300 555 6666
www.whg.uk.com
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Bricklaying

Carillion

Tel: 0121 328 0070
www.carillionapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Future Skills Sandwell (Sandwell MBC)

Tel: 0121 569 2089
www.futureskillssandwell.com
BC

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Learning World

Tel: 0115 973 9200
www.mywla.com/
B&S, BC, Staffs, C&W, H&W, Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Carpentry and Joinery

Carillion

Tel: 0121 328 0070
www.carillionapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Future Skills Sandwell (Sandwell MBC)

Tel: 0121 569 2089
www.futureskillssandwell.com
BC

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Learning World

Tel: 0115 973 9200
www.mywla.com
B&S, BC, Staffs, C&W, H&W, Shrop

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Ceramic Manufacturing

Axia Solutions

Tel: 01782 572777
www.axia-solutions.co.uk
Staffs

Engineering Construction

Birmingham Metropolitan College

Tel: 0845 1132000
www.sutcol.ac.uk
B&S

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Electrical and Electronic Servicing

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

Erecting

Doosan Babcock

Tel: 0121 530 5160
http://www.doosanbabcock.com
B&S, BC

Fencing

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

Gas Industry

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Industry Development Services Ltd

Tel: 0121 522 6969
www.eon-uk.com/Careers/apprentices.aspx
BC

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Heating, Ventilation, Air Conditioning and Refrigeration

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

EEF West Midlands Association

Tel: 0121 707 1414
www.eef-techcentre.org.uk
B&S

JTL

Tel: 08000 852308
www.jtltraining.com
BC, B&S, C&W, H&W, Shrop, Staffs

South Worcestershire College

Tel: 01386 712 722
www.southworcs.ac.uk
H&W

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Highway Maintenance

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Mechanical Engineering

Doosan Babcock

Tel: 0121 530 5160
http://www.doosanbabcock.com
B&S, BC

Painting and Decorating

Carillion

Tel: 0121 328 0070
www.carillionapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Future Skills Sandwell (Sandwell MBC)

Tel: 0121 569 2089
www.futureskillssandwell.com
BC

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Pipework

Doosan Babcock

Tel: 0121 530 5160
http://www.doosanbabcock.com
B&S, BC

Plastering

Future Skills Sandwell (Sandwell MBC)

Tel: 0121 569 2089
www.futureskillssandwell.com
BC

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Plumbing

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Industry Development Services Ltd

Tel: 0121 522 6969
www.eon-uk.com/Careers/
apprentices.aspx
BC

JTL

Tel: 08000 852308
www.jtltraining.com
BC, B&S, C&W, H&W, Shrop, Staffs

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

South Birmingham College

Tel: 0121 694 5073
www.sbc.ac.uk
B&S

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Apprenticeships available and provider contact details continued

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Walsall Housing Group Ltd

Tel: 0300 555 6666
www.whg.uk.com
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Project Control

Doosan Babcock

Tel: 0121 530 5160
http://www.doosanbabcock.com
B&S, BC

Technical Pathways

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Education and Training

Children's Care, Learning and Development

A4E Ltd

Tel: 0800 345666
www.a4e.co.uk
B&S, C&W, Shrop, Staffs

Age UK Training

Tel: 01922 625646
www.ageuk.org.uk
BC

Aspiration Training Ltd

Tel: 0844 357 7702
www.aspirationtraining.com
B&S, H&W

Birmingham Rathbone Society

Tel: 0121 684 0202
www.rathbone.co.uk
B&S

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

Busy Bees Childcare Ltd

Tel: 0870 380 6614
www.busybeeschildcare.co.uk
Staffs

Cannock Chase Community Care Committee (5Cs)

Tel: 01543 572241
www.ccccc.co.uk
Staffs

City College Birmingham

Tel: 0121 204 0128
www.citycol.ac.uk
B&S

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Crackerjack Training Ltd

Tel: 0121 427 2529
www.crackerjacktraining.com
B&S

CTC Kingshurst Academy

Tel: 0121 788 1001
www.kingshurst-training.com
B&S

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

E.Quality Training Ltd

Tel: 01782 620003
www.equalitytraining.co.uk
Staffs

Herefordshire Primary Care Trust

Tel: 01432 377770
www.hpctrainingcentre.org.uk
H&W

In-Training Ltd

Tel: 01332 252100
www.intraining.co.uk
B&S

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W

Ludlow College

Tel: 01584 871053
www.ludlow-college.ac.uk
Shrop

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

NACRO

Tel: 0121 552 9589
www.nacro.org.uk
BC

National Council on Ageing

Tel: 01922 625646
www.ageconcern.org.uk
BC

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Platinum Training and Development (MBKB)

Tel: 01384 231645
www.platinum-training.co.uk
B&S, BC, C&W, Staffs

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Rathbone Training

Tel: 0161 236 5358
www.rathboneuk.org
BC, B&S, C&W, Staffs, Shrop

Rock House Training Ltd

Tel: 0870 112 5050
www.rockhouse.co.uk
Staffs

Sandwell and West Birmingham Hospitals NHS Trust

Tel: 0121 507 6143
www.swbh.nhs.uk
BC

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

South Birmingham College

Tel: 0121 694 5073
www.sbc.ac.uk
B&S

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Triangle Training Ltd (ESG)

Tel: 0114 263 9800
www.triangletraining.com
B&S, BC, C&W, Shrop

Trinity Training Services

Tel: 01902 712402
www.trinity-training.co.uk
BC

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
B&S, BC, H&W

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Playwork

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Platinum Training and Development (MBKB)

Tel: 01384 231 645
www.platinum-training.co.uk
B&S, BC, C&W, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Teaching Assistants

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, H&W, C&W, Shrop, Staffs

County Training

(The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Staffordshire County Council

Tel: 01785 277918
www.staffordshire.gov.uk
Staffs

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Engineering and Manufacturing Technologies

Electrotechnical

Birmingham Electrical Training Ltd

Tel: 0121 359 5979
www.birminghamelectricaltraining.co.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Apprenticeships available and provider contact details continued

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Herefordshire Group Training Association Ltd

Tel: 01432 274310
www.hgta.org
H&W

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

JTL

Tel: 08000 852308
www.jtltraining.com
BC, B&S, C&W, H&W, Shrop, Staffs

Mercia HR Management Ltd

Tel: 01902 713552
www.merciam.co.uk
BC

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
Shrop

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

South Staffordshire College

Tel: 0300456 2424
www.southstaffs.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Walsall Housing Group Ltd

Tel: 0300 555 6666
www.whg.uk.com
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcestershire Group Training Association

Tel: 01905 729 993
www.wgta.org.uk
H&W

Engineering

Axia Solutions

Tel: 01782 572777
www.axia-solutions.co.uk
Staffs

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, H&W, C&W, Shrop, Staffs

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Defence Support Group (DSG)

Army Base Repair Organisation (ABRO)
Tel: 01952 672 313
www.dsg.mod.uk/default.asp
Shrop

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

EEF West Midlands Association

Tel: 0121 707 1414
www.eef-techcentre.org.uk
B&S

Henley College Coventry

Tel: 02476 626306
www.henley-cov.ac.uk
C&W

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Herefordshire Group Training Association Ltd

Tel: 01432 274310
www.hgta.org
H&W

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

Mercia HR Management Ltd

Tel: 01902 713552
www.merciam.co.uk
BC

Metskill Ltd

Tel: 0114 244 6833
www.metskill.co.uk
BC

Midland Group Training Services Ltd

Tel: 02476 630333
www.mgts.co.uk
C&W

Midlands Personnel Services (Segta Management Services)

Tel: 01527 60890
www.segta.org
H&W

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

NACRO

Tel: 0121 552 9589
www.nacro.org.uk
BC, B&S

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

South Worcestershire College

Tel: 01386 712 722
www.southworcs.ac.uk
H&W

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
C&W

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcestershire Group Training Association

Tel: 01905 729 993
www.wgta.org.uk
H&W

Food and Drink Manufacturing Operations

Butchery**Herefordshire College of Technology**

Tel: 01432 365360
www.hct.ac.uk
H&W

Food Manufacture**City of Wolverhampton College**

Tel: 01902 427488
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Sheffield Trainers Ltd (ESG)

Tel: 0870 7776669
www.stltraining.co.uk
B&S

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Furniture Industry**Stourbridge College**

Tel: 01384 344400
www.stourbridge.ac.uk
BC

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Glass Industry**City College Birmingham**

Tel: 0121 204 0128
www.citycol.ac.uk
B&S

PM Training

Tel: 01782 279121
www.pmtraining.org.uk
Staffs

RAC PLC

Tel: 01922 721313
www.rac.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Industrial Applications**Axia Solutions**

Tel: 01782 572777
www.axia-solutions.co.uk
Staffs

Apprenticeships available and provider contact details continued

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

Dudley MBC

Tel: 01384 812345
www.dudley.gov.uk
BC

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Mercia HR Management Ltd

Tel: 01902 713552
www.merciam.co.uk
BC

Metskill Ltd

Tel: 0114 244 6833
www.metskill.co.uk
BC

Midland Group Training Services Ltd

Tel: 02476 630333
www.mgts.co.uk
C&W

Midlands Personnel Services (Segta Management Services)

Tel: 01527 60890
www.segta.org
H&W

Nuneaton Training Centre Ltd

Tel: 02476 386074
www.ntcl.co.uk
C&W

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

PM Training

Tel: 01782 279121
www.pctraining.org.uk
Staffs

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Meat and Poultry Processing

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Metals Industry

Metskill Ltd

Tel: 0114 244 6833
www.metskill.co.uk
BC

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

Polymer Processing and Signmaking

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

City of Wolverhampton College

Tel: 01902 427488
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Print and Printed Packaging

British Printing Industries Federation Ltd

Tel: 01676 526039
www.britishprint.com
C&W

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

More Training

Tel: 01782 835327
www.moretrain.co.uk
Staffs

Rail Transport Engineering

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Signmaking

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Transport Engineering and Maintenance

Automotive Solutions (Training and Manpower Ltd)

Tel: 01782 266585
www.automotive-solutions.org.uk
Staffs

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

Finning (UK) Ltd

Tel: 01543 461524
www.finning.co.uk
Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Vehicle Body and Paint Operations

**Automotive Solutions
(Training and Manpower Ltd)**
Tel: 01782 266585
www.automotive-solutions.org.uk
Staffs

City College Birmingham
Tel: 0121 204 0128
www.citycol.ac.uk
B&S

City College Coventry
Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College
Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, H&W, C&W, Shrop, Staffs

Marson Garages (Wolstanton) Ltd
Tel: 01782 717272
www.martectraining.co.uk
Staffs

Sandwell College
Tel: 0121 253 6934
www.sandwell.ac.uk
BC

South Staffordshire College
Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Total People Ltd
Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

**Warwickshire Garage & Transport
Group Training Association Ltd**
Tel: 01926 428490
www.garagetraining.com
C&W

Vehicle Fitting

Marson Garages (Wolstanton) Ltd
Tel: 01782 717272
www.martectraining.co.uk
Staffs

NACRO
Tel: 0121 552 9589
www.nacro.org.uk
BC

Nova Training Ltd
Tel: 01902 366278
www.novatraining.co.uk
BC

Walsall College
Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Vehicle Maintenance and Repair

**Automotive Solutions
(Training and Manpower Ltd)**
Tel: 01782 266585
www.automotive-solutions.org.uk
Staffs

Automotive Transport Training Ltd
Tel: 01455 251516
www.automotive-transport-training.co.uk
C&W

Burton College
Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Birmingham
Tel: 0121 204 0128
www.citycol.ac.uk
B&S

City College Coventry
Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College
Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, H&W, C&W, Shrop, Staffs

Dudley College of Technology
Tel: 01384 363800
www.dudleycol.ac.uk
BC

Herefordshire College of Technology
Tel: 01432 365360
www.hct.ac.uk
H&W

Marson Garages (Wolstanton) Ltd
Tel: 01782 717272
www.martectraining.co.uk
Staffs

North East Worcestershire College
Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College
Tel: 02476 243490
www.nwhc.ac.uk
C&W

Nova Training Ltd
Tel: 01902 366278
www.novatraining.co.uk
BC

Nuneaton Training Centre Ltd
Tel: 02476 386074
www.ntcl.co.uk
C&W

RAC PLC
Tel: 01922 721313
www.rac.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Sandwell College
Tel: 0121 253 6934
www.sandwell.ac.uk
BC

**Shrewsbury College of Arts
and Technology**
Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

South Worcestershire College
Tel: 01386 712 722
www.southworcs.ac.uk
H&W

Stafford College
Tel: 01785 256506
www.training-solutions.org
Staffs

Stourbridge College
Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

South Staffordshire College
Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Total People Ltd
Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Walford and North Shropshire College
Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Walsall College
Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Warwickshire College
Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Apprenticeships available and provider contact details continued

Warwickshire Garage & Transport Group Training Association Ltd

Tel: 01926 428490
www.garagetraining.com
C&W

Worcester College of Technology

Tel: 01905 743435
www.wortech.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Vehicle Mechanical Electrical Trim

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

Vehicle Parts Operations

RAC PLC

Tel: 01922 721313
www.rac.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Warwickshire Garage & Transport Group Training Association Ltd

Tel: 01926 428490
www.garagetraining.com
C&W

Water Industry

Bolton College

Tel: 01204 907301
www.boltoncollege.ac.uk
B&S

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Welding

Doosan Babcock

Tel: 0121 530 5160
http://www.doosanbabcock.com
B&S, BC

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Health, Public Services and Care

Advice and Guidance

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Business Management Resources (UK) Ltd

Tel: 01952 210848
www.bmrtraining.com
Shrop, B&S, BC, C&W, H&W, Staffs

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, C&W, H&W, Shrop, Staffs

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC, Staffs

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
BC, Shrop, Staffs

Community Justice

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, H&W, C&W, Shrop, Staffs

Dental Nursing

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

Herefordshire Primary Care Trust

Tel: 01432 377770
www.hpctrainingcentre.org.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Health and Social Care

A4E Ltd

Tel: 0800 345666
www.a4e.co.uk
B&S, C&W, H&W, Shrop, Staffs

Age UK Training

Tel: 01922 625646
www.ageuk.org.uk
BC

Aspiration Training Ltd

Tel: 0844 357 7702
www.aspirationtraining.com
B&S, H&W

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
 B&S

Birmingham Rathbone Society

Tel: 0121 684 0202
www.rathbone.co.uk/
 B&S

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
 B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
 Staffs

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
 BC, H&W, C&W, Shrop, Staffs

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
 Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
 C&W

Dudley MBC

Tel: 01384 812345
www.dudley.gov.uk
 BC

Herefordshire Primary Care Trust

Tel: 01432 377770
www.hpcttrainingcentre.org.uk
 H&W

Indigo Training Solutions Ltd

Tel: 01785 254620
www.indigotrain.com
 Staffs

In-Training Ltd

Tel: 01332 252100
www.intraining.co.uk
 B&S

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
 BC, B&S, C&W, H&W, Shrop, Staffs

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
 H&W

Learning World

Tel: 0115 9739213
www.hsclw.com
 BC, B&S, C&W, H&W, Shrop, Staffs

Ludlow College

Tel: 01584 871053
www.ludlow-college.ac.uk
 Shrop

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
 Staffs

National Council on Ageing

Tel: 01922 625646
www.ageconcern.org.uk
 BC

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
 Staffs

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
 C&W

Nuneaton Training Centre Ltd

Tel: 02476 386074
www.ntcl.co.uk
 C&W

NVQUK

Tel: 01344 887630
www.nvquk.com
 B&S

Omega Training Services Ltd

Tel: 0121 4333548
www.omega-training-services.co.uk
 B&S

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
 B&S, BC, C&W, H&W, Staffs, Shrop

Rathbone Training

Tel: 0161 236 5358
www.rathboneuk.org
 BC, B&S, C&W, Staffs, Shrop

Rock House Training Ltd

Tel: 0870 112 5050
www.rockhouse.co.uk
 Staffs

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
 BC

Sandwell and West Birmingham Hospitals NHS Trust

Tel: 0121 507 6143
www.swbh.nhs.uk
 B&S, BC

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
 BC, Shrop, Staffs

Sheffield Trainers Ltd (ESG)

Tel: 0870 7776669
www.stltraining.co.uk
 B&S, Staffs

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
 Shrop

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
 B&S

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
 Staffs

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
 Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
 Shrop, Staffs

Trinity Training Services

Tel: 01902 712402
www.trinity-training.co.uk
 BC

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
 BC, C&W, Shrop, Staffs, H&W

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
 Shrop

Apprenticeships available and provider contact details continued

Walsall Hospitals NHS Trust

Tel: 01922 656664
www.walsalhospitals.nhs.uk
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Pharmacy Technicians

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

Herefordshire Primary Care Trust

Tel: 01432 377770
www.hpcttrainingcentre.org.uk
H&W

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

Support Services in Healthcare

Aspiration Training Ltd

Tel: 0844 357 7702
www.aspirationtraining.com/
B&S, H&W

Performance Through People

Tel: 08457 660 667
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Youth Work

Birmingham Metropolitan College

Tel: 0845 1132000
www.bmetc.ac.uk/apprenticeships
B&S

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Information and Communication Technology

Communications Technology (Telecoms)

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

IT and Telecoms Professional

County Training

(The Shropshire Council)
Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Henley College Coventry

Tel: 02476 626306
www.henley-cov.ac.uk
C&W

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Zenos Ltd

Tel: 01869 812860
www.zenos.com
B&S, BC, C&W, H&W, Shrop, Staffs

IT Services and Development

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Zenos Ltd

Tel: 01869 812860
www.zenos.com
B&S, BC, C&W, H&W, Shrop, Staffs

IT User

Age UK Training

Tel: 01922 625646
www.ageuk.org.uk
BC

Birmingham Academy Trading (Birmingham Hotel & Catering Academy)

Tel: 0121 456 3458
www.birmingham-hca.com/
B&S

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

**County Training
(The Shropshire Council)**

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

**Coventry and Warwickshire Chambers
of Commerce Training Ltd**

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

Indigo Training Solutions Ltd

Tel: 01785 254620
www.indigoTRAIN.com
Staffs

In-Training Ltd

Tel: 01733 558000
www.intraining.co.uk
Shrop, H&W

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

Nova Recruitment Services Ltd

Tel: 01384 236217
www.novarecruitment.co.uk
BC

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC, Staffs

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

Smart Training and Recruitment

Tel: 01564 779944
www.smarttar.co.uk
Staffs

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Staffordshire County Council

Tel: 01785 277918
www.staffordshire.gov.uk
Staffs

**Telford College of Arts and
Technology**

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Future Skills Sandwell (Sandwell MBC)

Tel: 0121 569 2089
www.futureskillssandwell.com
BC

HIT (Hospitality Industry) Training

0800 0935892
www.hittraining.co.uk
BC, B&S, C&W, H&W, Shrop, Staffs

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

PGL Travel Ltd

Tel: 0870 4014411
www.pgl.co.uk
H&W

**Platinum Training and Development
(MBKB)**

Tel: 01384 231645
www.platinum-training.co.uk
B&S, BC

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stoke on Trent City Council

Tel: 01782 236352
www.stoke.gov.uk
Staffs

**Telford College of Arts and
Technology**

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Triangle Training Ltd (ESG)

Tel: 0114 263 9800
www.trianglettraining.com
Shrop

**Leisure, Travel and
Tourism**

Active Leisure and Learning**Crackerjack Training Ltd**

Tel: 0121 427 2529
www.crackerjacktraining.com
B&S

Apprenticeships available and provider contact details continued

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
B&S, BC, C&W, Shrop, Staffs, H&W

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Sporting Excellence

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Worcester Sixth Form College

Tel: 01905 362623
www.wsfc.ac.uk
H&W

Travel and Tourism Services Leisure and Business

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Protocol Consultancy Services (Transworld Publications Services Ltd)

Tel: 0121 236 2634
www.protocolgroup.co.uk
B&S, C&W

Training for Travel Ltd

Tel: 0161 7647523
www.trainingfortravel.com
Staffs

Retail and Commercial Enterprise

Barbering

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, H&W, C&W, Shrop, Staffs

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

North East Worcestershire College

Tel: 01527 572947
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Peter Pyne (Training School) Ltd

Tel: 01922 724700
www.peterpyne.co.uk
BC

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Beauty Therapy

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, C&W, H&W, Shrop, Staffs

Heart of England Training Ltd

Tel: 01788 568425
www.hoet.co.uk
B&S, C&W

Keith St Peters Academy

Tel: 01432 379 156
H&W

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

Peter Pyne (Training School) Ltd

Tel: 01922 724700
www.peterpyne.co.uk
BC

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

Nail Services**City of Wolverhampton College**

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, H&W, C&W, Shrop, Staffs

Carry and Deliver Goods**JHP Training (LATA)**

Tel: 0800 652 0374
www.lataacademy.com
BC, B&S

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
BC, B&S, C&W, H&W, Staffs, Shrop

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

TBG Learning

Tel: 0121 270 4959
www.tbglearning.com
B&S, BC, C&W, Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Cleaning and Support Service Industry**Bournville College of Further Education**

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

Business Management Resources (UK) Ltd

Tel: 01952 210848
www.bmrtraining.com
B&S, BC, C&W, H&W, Shrop, Staffs

JHP Training (LATA)

Tel: 0800 652 0374
www.lataacademy.com
BC, B&S

Performance Through People

Tel: 08457 660 667
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Smart Training and Recruitment

Tel: 01564 779944
www.smarttar.co.uk
Staffs

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Customer Service**A4E Ltd**

Tel: 0800 345666
www.a4e.co.uk
B&S, C&W, Shrop

Axia Solutions

Tel: 01782 572777
www.axia-solutions.co.uk
Staffs

Borough Training

Tel: 01782 717727
www.boroughtraining.co.uk
Staffs

Babington Business College

Tel: 01332 345450
www.babington.co.uk
Staffs

Bellis Training Ltd

Tel: 0121 236 6841
www.bellistraining.com
B&S

Birmingham Academy Trading (Birmingham Hotel & Catering Academy)

Tel: 0121 456 3458
www.birmingham-hca.com/
B&S

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

Business Management Resources (UK) Ltd

Tel: 01952 210848
www.bmrtraining.com
B&S, BC, C&W, H&W, Shrop, Staffs

City College Birmingham

Tel: 0121 204 0128
www.citycol.ac.uk
B&S

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Future Skills Sandwell (Sandwell MBC)

Tel: 0121 569 2089
www.futureskillssandwell.com
BC

Gordon Franks Training

Tel: 0121 333 3001
www.gordonfrankstraining.co.uk
B&S

Heart of England Training Ltd

Tel: 01788 568425
www.hoet.co.uk
B&S, C&W

Henley College Coventry

Tel: 02476 626306
www.henley-cov.ac.uk
C&W

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

Herefordshire Group Training Association Ltd

Tel: 01432 274310
www.hgta.org
H&W

Herefordshire Primary Care Trust

Tel: 01432 377770
www.hpctrainingcentre.org.uk
H&W

Apprenticeships available and provider contact details continued

HIT (Hospitality Industry) Training

0800 0935892
www.hittraining.co.uk
BC, B&S, C&W, H&W, Shrop, Staffs

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

Indigo Training Solutions Ltd

Tel: 01785 254620
www.indigotrain.com
Staffs

Intec Business Colleges PLC

Tel: 01788 575090
www.getoncourse.net
C&W

In-Training Ltd

Tel: 01733 558000
www.intraining.co.uk
BC, Shrop, H&W

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Key Training Ltd

Tel: 0121 236 7512
www.keytraining.co.uk
B&S

Marson Garages (Wolstanton) Ltd

Tel: 01782 717272
www.martectraining.co.uk
Staffs

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Midlands Personnel Services (Segta Management Services)

Tel: 01527 60890
www.segta.org
H&W

NACRO

Tel: 0121 552 9589
www.nacro.org.uk
BC

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

Nova Recruitment Services Ltd

Tel: 01384 236217
www.novarecruitment.co.uk
BC

Orient Gold Ltd (ESG)

Tel: 0870 7776669
www.orientgold.co.uk
B&S

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC, Staffs

PGL Travel Ltd

Tel: 0870 4014411
www.pgl.co.uk
H&W

Platinum Training and Development (MBKB)

Tel: 01384 231645
www.platinum-training.co.uk
B&S, BC, Staffs

PM Training

Tel: 01782 279121
www.pctraining.org.uk
Staffs

Protocol Consultancy Services

Tel: 0121 236 2634
www.protocolgroup.co.uk
B&S, BC, C&W

Protocol Skills Ltd

Tel: 01384 236851
www.protocol-skills.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Rathbone Training

Tel: 0161 236 5358
www.rathboneuk.org
BC, B&S, C&W, Staffs, Shrop

Riverside Training Ltd

Tel: 01432 359244
www.riverside-training.co.uk
H&W

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

Sandwell Training Association Ltd

Tel: 01384 566981
www.sandwelltraining.com
BC

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
BC, Shrop, Staffs

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Smart Training and Recruitment

Tel: 01564 779944
www.smarttar.co.uk
Staffs

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Staffordshire County Council

Tel: 01785 277918
www.staffordshire.gov.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

TBG Learning

Tel: 0121 270 4959
www.tbglearning.com
B&S, BC, C&W, Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, S, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Training for Travel Ltd

Tel: 0161 7647523
www.trainingfortravel.com
Staffs

Trinity Training Services

Tel: 01902 712402
www.trinity-training.co.uk
BC

Location Key:

BC	= The Black Country
B&S	= Birmingham & Solihull
C&W	= Coventry & Warwickshire
H&W	= Hereford, Worcestershire
Shrop	= Shropshire, Telford & Wrekin
Staffs	= Staffordshire, Stoke on Trent

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
BC, B&S, C&W, H&W, Shrop, Staffs

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Worcestershire Group Training Association

Tel: 01905 729 993
www.wgta.org.uk
H&W

Driving Goods Vehicles

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

JHP Training (LATA)

Tel: 0800 652 0374
www.lataacademy.com
BC, B&S

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Facilities Management

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Hairdressing

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, B&S, H&W, C&W, Shrop, Staffs

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Francesco Group (Holdings) Ltd

Tel: 01785 257052
www.francescogroup.co.uk
Staffs

Heart of England Training Ltd

Tel: 01788 568425
www.hoet.co.uk
B&S, C&W

Henley College Coventry

Tel: 02476 626306
www.henley-cov.ac.uk
C&W

Herefordshire College of Technology

Tel: 01432 365360
www.hct.ac.uk
H&W

House of Clive (Hair and Beauty) Ltd (Reflections Training)

Tel: 0121 643 2147
www.reflectionstraining.co.uk
B&S

Keith St Peters Academy

Tel: 01432 263516
H&W

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W

Skillsbase - Leek College

Tel: 08456 250250
www.skillsbase.co.uk
Staffs

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Peter Pyne (Training School) Ltd

Tel: 01922 724700
www.peterpyne.co.uk
BC

Protocol Skills Ltd

Tel: 0845 071 9011
www.protocol-skills.co.uk
BC, H&W, Staffs

Sandwell College

Tel: 0121 253 6934
www.sandwell.ac.uk
BC

Sheffield Trainers Ltd (ESG)

Tel: 0870 7776669
www.stltraining.co.uk
B&S

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Apprenticeships available and provider contact details continued

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Walford and North Shropshire College

Tel: 01939 262 131
www.wnsc.ac.uk
Shrop

Walsall College

Tel: 01922 657000
www.walsallcollege.ac.uk
BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Hospitality and Catering

Bellis Training Ltd

Tel: 0121 236 6841
www.bellistraining.com
B&S

Birmingham Academy Trading (Birmingham Hotel & Catering Academy)

Tel: 0121 456 3458
www.birmingham-hca.com/
B&S

Birmingham Rathbone Society

Tel: 0121 684 0202
www.rathbone.co.uk/
B&S

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City of Wolverhampton College

Tel: 01902 427448
www.wolvcoll.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Derwen College

Tel: 01691 661234
www.derwen.ac.uk
Shrop

Halesowen College

Tel: 0121 602 7777
www.halesowen.ac.uk
BC

Henley College Coventry

Tel: 02476 626306
www.henley-cov.ac.uk
C&W

HIT (Hospitality Industry) Training

0800 0935892
www.hittraining.co.uk
BC, B&S, C&W, H&W, Shrop, Staffs

Indigo Training Solutions Ltd

Tel: 01785 254620
www.indigoTRAIN.com
Staffs

Ludlow College

Tel: 01584 871053
www.ludlow-college.ac.uk
Shrop

McDonald's Restaurants Limited

Tel: 020 8700 7007
www.mcdcareers.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

North East Worcestershire College

Tel: 01527 572931
www.ne-worcs.ac.uk
H&W

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Nova Recruitment Services Ltd

Tel: 01384 236217
www.novarecruitment.co.uk
BC

Orient Gold Ltd (ESG)

Tel: 0870 7776669
www.orientgold.co.uk
B&S

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

PGL Travel Ltd

Tel: 0870 4014411
www.pgl.co.uk
H&W

Protocol Skills Ltd

Tel: 0845 071 9011
www.protocol-skills.co.uk
BC, Staffs

Rathbone Training

Tel: 0161 236 5358
www.rathboneuk.org
BC, B&S, C&W, Staffs, Shrop

Riverside Training Ltd

Tel: 01432 359244
www.riverside-training.co.uk
H&W

Sheffield Trainers Ltd (ESG)

Tel: 0870 7776669
www.stltraining.co.uk
B&S

Smart Training and Recruitment

Tel: 01564 779944
www.smarttar.co.uk
Staffs

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
B&S, Staffs

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

Location Key:

BC = The Black Country
B&S = Birmingham & Solihull
C&W = Coventry & Warwickshire
H&W = Hereford, Worcestershire
Shrop = Shropshire, Telford & Wrekin
Staffs = **Staffordshire, Stoke on Trent**

South Staffordshire College

Tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Trinity Training Services

Tel: 01902 712402
www.trinity-training.co.uk
BC

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
B&S, BC, C&W, Shrop, Staffs, H&W

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Logistics Operation Management

JHP Training (LATA)

Tel: 0800 652 0374
www.lataacademy.com
BC, B&S

Property Services

In-Training Ltd

Tel: 01332 252100
www.intraining.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Worcester College of Technology

Tel: 01905 743527
www.wortech.ac.uk
H&W

Purchasing and Supply Chain Management

JHP Training (LATA)

Tel: 0800 652 0374
www.lataacademy.com
BC, B&S

Retail

A4E Ltd

Tel: 0800 345666
www.a4e.co.uk
B&S, C&W, H&W, Shrop

Bellis Training Ltd

Tel: 0121 236 6841
www.bellistraining.com
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

Business Management Resources (UK) Ltd

Tel: 01952 210848
www.bmrtraining.com
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Derwen College

Tel: 01691 661234
www.derwen.ac.uk/
Shrop

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Elmfield Training

Tel: 0800 652 5133
http://elmfieldtraining.com/
B&S, BC, C&W, H&W, Staffs, Shrop

Gordon Franks Training

Tel: 0121 333 3001
www.gordonfrankstraining.co.uk
B&S

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

In-Training Ltd

Tel: 01733 558000
www.intraining.co.uk
BC, H&W, Shrop

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
BC, B&S, C&W, H&W, Shrop, Staffs

Marson Garages (Wolstanton) Ltd

Tel: 01782 717272
www.martectraining.co.uk
Staffs

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Newcastle-under-Lyme College

Tel: 01782 254212
www.nulc.ac.uk
Staffs

Nuneaton Training Centre Ltd

Tel: 02476 386074
www.ntcl.co.uk
C&W

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Positive Outcomes

Tel: 01623 819080
www.posout.com
B&S, BC, C&W, H&W, Staffs

Protocol Skills Ltd

Tel: 0845 071 9011
www.protocol-skills.co.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Rathbone Training

Tel: 0161 236 5358
www.rathboneuk.org
BC, B&S, C&W, Staffs, Shrop

Riverside Training Ltd

Tel: 01432 359244
www.riverside-training.co.uk
H&W

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
Shrop

Sheffield Trainers Ltd (ESG)

Tel: 0870 7776669
www.stltraining.co.uk
B&S

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

Stourbridge College

Tel: 01384 344400
www.stourbridge.ac.uk
BC, H&W

Apprenticeships available and provider contact details continued

TBG Learning

Tel: 0121 270 4959
www.tbglearning.com
B&S, BC, C&W, Staffs

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
B&S, BC, C&W, H&W, Shrop, Staffs

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

VT Training PLC

Tel: 0800 731 8199
www.vttraining.co.uk
B&S, BC, C&W, Staffs, H&W, Shrop

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Security Industry

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Storage and Warehousing

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, BC

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

SBC Training

Tel: 01743 454810
www.sbc-training.co.uk
BC, Shrop, Staffs

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Stafford College

Tel: 01785 256506
www.training-solutions.org
Staffs

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

TBG Learning Ltd

Tel: 0121 200 2646
www.tbglearning.com
B&S, BC

Warwickshire College

Tel: 0300 45 60046
www.warwickshire.ac.uk
C&W, H&W

Traffic Office

JHP Training (LATA)

Tel: 0800 652 0374
www.lataacademy.com
BC, B&S

Performance Through People

Tel: 0845 658 5400
www.ptp-training.co.uk
B&S, BC, C&W, H&W, Staffs, Shrop

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Stoke on Trent College

Tel: 01782 603180
www.stokecoll.ac.uk
Staffs

Vehicle Sales

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Wholesale, Distribution, Warehousing and Storage

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

Coventry and Warwickshire Chambers of Commerce Training Ltd

Tel: 02476 231122
www.cwtcov.co.uk
C&W

Dudley College of Technology

Tel: 01384 363800
www.dudleycol.ac.uk
BC

Gordon Franks Training

Tel: 0121 333 3001
www.gordonfrankstraining.co.uk
B&S

Herefordshire Group Training Association Ltd

Tel: 01432 274310
www.hgta.org
H&W

In-Comm Training Services Ltd

Tel: 01922 457686
www.in-comm.co.uk
BC

JHP Training (LATA)

Tel: 0800 652 0374
www.lataacademy.com
BC, B&S

Marson Garages (Wolstanton) Ltd

Tel: 01782 717272
www.martectraining.co.uk
Staffs

Matrix Training and Development Ltd

Tel: 01952 293367
www.matrixtraining.org.uk
BC, H&W, Shrop, Staffs

Nuneaton Training Centre Ltd

Tel: 02476 386074
www.ntcl.co.uk
C&W

Location Key:

BC = The Black Country

B&S = Birmingham & Solihull

C&W = Coventry & Warwickshire

H&W = Hereford, Worcestershire

Shrop = Shropshire, Telford & Wrekin

Staffs = **Staffordshire, Stoke on Trent**

Peopleserve (Biscom)

Tel: 01902 640014

www.biscom.org.uk

Staffs

Performance Through People

Tel: 0845 658 5400

www.ptp-training.co.uk

B&S, BC, C&W, H&W, Staffs, Shrop

PM Training

Tel: 01782 279121

www.pmtraining.org.uk

Staffs

Protocol Skills Ltd

Tel: 0845 071 9011

www.protocol-skills.co.uk

BC, C&W, H&W, Shrop, Staffs

Performance Through People

Tel: 0845 658 5400

www.ptp-training.co.uk

B&S, BC, C&W, H&W, Staffs, Shrop

Rathbone Training

Tel: 0161 236 5358

www.rathboneuk.org

BC, B&S, C&W, Staffs, Shrop

SBC Training

Tel: 01743 454810

www.sbc-training.co.uk

BC, Shrop, Staffs

TBG Learning

Tel: 0121 270 4959

www.tbglearning.com

B&S, BC, C&W, Staffs

Total People Ltd

Tel: 01606 734000

www.totalpeople.co.uk

Shrop, Staffs

**Worcestershire Group Training
Association**

Tel: 01905 729 993

www.wgta.org.uk

H&W

Warwickshire College

Tel: 0300 45 60046

www.warwickshire.ac.uk

C&W, H&W

Foundation Learning provider contact details

Foundation Learning

Age UK Training

Tel: 01922 625646
www.ageuk.org.uk
BC

Archway Academy Ltd

Tel: 0121 772 7772
www.archwayacademy.org.uk
B&S

Arthur Rank Training

Tel: 01926 852111
www.art.tremulous.co.uk
C&W

Beacon Employment

Tel: 0121 236 6185
www.beaconemployment.org
H&W, Shrop, BC

Bellis Training Ltd

Tel: 0121 236 6841
www.bellistraining.com/index2.html
B&S

Birmingham Rathbone Society

Tel: 0121 684 0202
www.rathbone.co.uk
B&S

BTCV Enterprises

Tel: 01302 388 883
www2.btcv.org.uk
BC, Shrop

Bournville College of Further Education

Tel: 0121 222 5656
www.bournville.ac.uk
B&S

Burton College

Tel: 01283 494510
www.burton-college.ac.uk
Staffs

City College Coventry

Tel: 02476 791111
www.covcollege.ac.uk
C&W

City of Wolverhampton College

Tel: 01902 836 000
www.wolvcoll.ac.uk
BC, H&W, C&W, Shrop, Staffs

Connexions Herefordshire & Worcestershire

Tel: 01432 269404
www.connexions-hw.org.uk
H&W

County Training (The Shropshire Council)

Tel: 01743 255191
www.shropshire.gov.uk/countytraining.nsf
Shrop

CSV Training and Enterprise West Midlands Hereford Training Centre

Tel: 01432 356 687
www.csv.org.uk
H&W

CSV Training and Enterprise West Midlands Redditch Training Centre

Tel: 01527 596 822
www.csv.org.uk
H&W

CSV Training and Enterprise West Midlands Worcester Training Centre

Tel: 01905 616 312
www.csv.org.uk
H&W

CTC Kingshurst Academy

Tel: 0121 788 1001
www.kingshurst-training.com
B&S

E.Quality Training Ltd

Tel: 01782 620003
Staffs

ENTA

Tel: 0121 200 1096
www.entapeople.com
B&S

Gordon Franks Training

Tel: 0121 333 3001
www.gordonfrankstraining.co.uk
B&S

Greenspring Training

Tel: 0121 551 6595
www.greenspringtraining.org
B&S, BC

Heart of England Training Ltd

Tel: 01788 568425
www.hoet.co.uk
B&S, C&W

Herefordshire Primary Care Trust

Tel: 01432 278353
www.hpcctrainingcentre.org.uk
H&W

Indigo Training Solutions Ltd

Tel: 01785 254620
www.indigotrain.com
Staffs

JAC Training and Development Consultancy Ltd

Tel: 0121 245 2828
B&S

JHP Training

Tel: 0845 603 4055
www.jhpapprenticeships.com
B&S, C&W, Staffs

Juniper Training

Tel: 01902 570 111
www.junipertraining.co.uk
BC, Staffs, Shrop

Kidderminster College

Tel: 01562 512042
www.kidderminster.ac.uk
H&W

Kingsbury Training Centre Ltd

Tel: 0121 384 3886
www.ktc-ltd.co.uk
B&S

Marson Garages (Wolstanton) Ltd

Tel: 01782 717272
www.martectraining.co.uk
Staffs

More Training Ltd

Tel: 01782 835327
www.moretrain.co.uk
Staffs

NACRO

Tel: 0121 552 9589
www.nacro.org.uk
BC, B&S, Staffs, Shrop

National Council on Ageing

Tel: 01922 625646
www.ageconcern.org.uk
BC

North East Worcestershire College

Tel: 01527 570020
www.ne-worcs.ac.uk
H&W

Foundation learning programmes are level 1 programmes which can enable entry to Apprenticeships

Location Key:

BC = The Black Country
B&S = Birmingham & Solihull
C&W = Coventry & Warwickshire
H&W = Hereford, Worcestershire
Shrop = Shropshire, Telford & Wrekin
Staffs = Staffordshire, Stoke on Trent

Foundation Learning

North Warwickshire and Hinckley College

Tel: 02476 243490
www.nwhc.ac.uk
C&W

Nova Training Ltd

Tel: 01902 366278
www.novatrainng.co.uk
BC, Shrop

Peopleserve (Biscom)

Tel: 01902 640014
www.biscom.org.uk
B&S, Staffs

Pertemps Learning and Education Alliance

Tel: 0121 450 8300
www.plea.ppdg.co.uk
B&S

Platinum Training and Development (MBKB)

Tel: 01384 231645
www.platinum-training.co.uk
B&S

PM Training

Tel: 01782 279121
www.pmntaining.org.uk
Staffs

Protocol Skills Ltd

Tel: 0845 071 9011
www.protocol-skills.co.uk
Staffs

Rathbone Training

Tel: 0161 236 5358
www.rathboneuk.org
BC, C&W, Shrop

Shrewsbury College of Arts and Technology

Tel: 01743 342512
www.shrewsbury.ac.uk
Shrop

Solihull College

Tel: 0121 678 7083
www.solihull.ac.uk
B&S

South Birmingham College

Tel: 0800 7313467
www.sbirmc.ac.uk
B&S

South Staffordshire College

tel: 0300 456 2424
www.southstaffs.ac.uk
Staffs

Stoke on Trent City Council

Tel: 01782 236352
www.stoke.gov.uk
Staffs

Stratford-upon-Avon College

Tel: 01789 297335
www.sbs.stratford.ac.uk
C&W

TBG Learning Ltd

Tel: 0121 200 2646
www.tbglearning.com
B&S, BC

Telford College of Arts and Technology

Tel: 01952 642333
www.tcat.ac.uk
Shrop

Total People Ltd

Tel: 01606 734000
www.totalpeople.co.uk
Shrop, Staffs

Trinity Training Services Ltd

Tel: 01902 712402
www.trinity-training.co.uk
BC

Walford and North Shropshire College

Tel: 01939 262132
www.wnsc.ac.uk
Shrop

Walsall Housing Group

Tel: 0300 555 6666
www.whg.uk.com
BC

Warwickshire College

Tel: 0300 45 60045
www.warwickshire.ac.uk
C&W, H&W

Whitefriars Housing Group

Tel: 02476 767000
www.whitefriarhousing.co.uk
C&W

Foundation learning programmes are level 1 programmes which can enable entry to Apprenticeships

Index

Apprenticeship framework name	Business sector	Page
Apprenticeships Explained	What are Apprenticeships?	3
Apprenticeship wage	Minimum pay rates for apprentices	4 - 6
Accountancy	Business, Administration and Law	8 - 9
Active Leisure and Learning	Leisure, Travel and Tourism	25 - 26
Advice and Guidance	Health, Public Services and Care	22
Advising on Financial Products	Business, Administration and Law	9
Agricultural Crops and Livestock	Agriculture, Horticulture and Animal Care	7
Amenity Horticulture	Agriculture, Horticulture and Animal Care	7
Animal Care	Agriculture, Horticulture and Animal Care	7
Applying for an Apprenticeship	Top Tips	3
Automotive Industry	Engineering and Manufacturing Technologies	20
Barbering	Retail and Commercial Enterprise	26
Beauty Therapy	Retail and Commercial Enterprise	26
Bricklaying	Construction, Planning and the Built Environment	14
Building Services Engineering Technicians	Construction, Planning and the Built Environment	13 - 14
Business Administration	Business, Administration and Law	22 - 24
Butchery	Food and Drink Manufacturing Operations	19
Carry and Deliver Goods	Retail and Commercial Enterprise	27
Carpentry and Joinery	Construction, Planning and the Built Environment	14
Ceramic Manufacturing	Construction, Planning and the Built Environment	14
Chemical, Pharmaceutical, Petro-chemical Manufacturing & Refining Industries	Engineering and Manufacturing Technologies	16
Children's Care Learning and Development	Education and Training	16 - 17
Cleaning and Support Service Industry	Retail and Commercial Enterprise	27
Communications Technologies (Telecoms)	Information and Communication Technology	24
Community Justice	Health, Public Services and Care	22
Construction Technical Pathways	Construction, Planning and the Built Environment	16
Contact Centres	Business, Administration and Law	11
Creative Apprenticeship	Arts, Media and Publishing	8
Customer Service	Retail and Commercial Enterprise	27 - 29
Dental Nursing	Health, Public Services and Care	22
Driving Goods Vehicles	Retail and Commercial Enterprise	29
Electrical & Electronic Servicing	Construction, Planning and the Built Environment	14
Electricity Industry	Engineering and Manufacturing Technologies	17
Electrotechnical	Engineering and Manufacturing Technologies	17 - 18
Employers	Information for Employers	4 - 5
Engineering	Engineering and Manufacturing Technologies	18
Engineering Construction	Construction, Planning and the Built Environment	14
Engineering Technology	Engineering and Manufacturing Technologies	17
Entry to Employment see Progression Pathways	Pathways to Apprenticeships	34 - 35
Environmental Conservation	Agriculture, Horticulture and Animal Care	7
Erecting	Engineering and Manufacturing Technologies	14
Equine Industry	Agriculture, Horticulture and Animal Care	7
Facilities Management	Retail and Commercial Enterprise	26
Farriery	Agriculture, Horticulture and Animal Care	7
Fencing	Construction, Planning and the Built Environment	14

Apprenticeship framework name	Business sector	Page
Floristry/Horticulture	Agriculture, Horticulture and Animal Care	7
Food and Drink Manufacturing Operations	Engineering and Manufacturing Technologies	19 - 20
Food Manufacture	Engineering and Manufacturing Technologies	19
Foundation Learning	Pre-Level 2 programmes	34 - 35
Furniture Industry	Engineering and Manufacturing Technologies	19
Game and Wildlife Management	Agriculture, Horticulture and Animal Care	7
Gas Industry	Construction, Planning and the Built Environment	15
Glass Industry	Engineering and Manufacturing Technologies	19
Hairdressing	Retail and Commercial Enterprise	29 - 30
Health and Social Care	Health, Public Services and Care	22 - 24
Heating, Ventilation, Air Conditioning and Refrigeration	Construction, Planning and the Built Environment	15
Highways Maintenance	Construction, Planning and the Built Environment	15
Horticulture	Agriculture, Horticulture and Animal Care	7
Hospitality and Catering	Retail and Commercial Enterprise	30 - 31
Housing	Business, Administration and Law	11
Industrial Applications	Engineering and Manufacturing Technologies	19 - 20
Information and Library Services	Arts, Media and Publishing	8
Insurance	Business, Administration and Law	11
IT & Telecoms Professional	Information and Communication Technology	24
IT Services and Development	Information and Communication Technology	24
IT User	Information and Communication Technology	24 - 25
Land-based Service Engineering	Agriculture, Horticulture and Animal Care	8
Logistics Operation Management	Retail and Commercial Enterprises	31
Management	Business, Administration and Law	11 - 12
Meat and Poultry Processing	Engineering and Manufacturing Technologies	20
Mechanical Engineering	Engineering and Manufacturing Technologies	15
Mechanical Electrical Trim - Vehicles	Engineering and Manufacturing Technologies	22
Medical Secretary (AMSPAR)	Business, Administration and Law	12
Metals Industry	Engineering and Manufacturing Technologies	20
Music Practitioner	Arts, Media and Publishing	8
Nail Services	Retail and Commercial Enterprise	27
Painting and Decorating	Construction, Planning and the Built Environment	15
Payroll	Business, Administration and Law	13
Pharmacy Technicians	Health, Public Services and Care	24
Playwork	Education and Training	17
Pipework	Engineering and Manufacturing Technologies	15
Plastering	Construction, Planning and the Built Environment	15
Plumbing	Construction, Planning and the Built Environment	15 - 16
Polymer Processing	Engineering and Manufacturing Technologies	20
Print and Printed Packaging	Engineering and Manufacturing Technologies	20
Progression Pathways	Foundation Learning Tier	34 - 35
Project Control	Engineering and Manufacturing Technologies	16
Property Services	Retail and Commercial Enterprise	31
Purchasing and Supply Chain Management	Retail and Commercial Enterprise	31
Rail Transport Engineering	Engineering and Manufacturing Technologies	20

Index

Apprenticeship framework name	Business sector	Page
Retail	Retail and Commercial Enterprise	31 - 32
Retail Financial Services	Business, Administration and Law	13
Sales and Telesales	Business, Administration and Law	13
Sector Skills Council	List of Sector Skills Councils	41
Security Industry	Retail and Commercial Enterprise	32
Signmaking	Engineering and Manufacturing Technologies	20
Sporting Excellence	Leisure, Travel and Tourism	26
Storage and Warehousing	Retail and Commercial Enterprise	32
Support Services in Healthcare	Health, Public Services and Care	24
Sustainable Resource Management	Agriculture, Horticulture and Animal Care	8
Teaching Assistants	Education and Training	17
Team Leading	Business, Administration and Law	13
Top Tips	Tips on completing your application	39 - 40
Traffic Office	Retail and Commercial Enterprise	32
Transport Engineering and Maintenance	Engineering and Manufacturing Technologies	20
Travel and Tourism Services Leisure and Business	Leisure, Travel and Tourism	25 - 26
Trees & Timber	Agriculture, Horticulture and Animal Care	8
Vehicle Body and Paint Operations	Engineering and Manufacturing Technologies	21
Vehicle Fitting	Engineering and Manufacturing Technologies	21
Vehicle Maintenance and Repair	Engineering and Manufacturing Technologies	21 - 22
Vehicle Parts Operations	Engineering and Manufacturing Technologies	22
Vehicle Sales	Retail and Commercial Enterprise	32
Veterinary Nursing	Agriculture, Horticulture and Animal Care	8
Water Industry	Metals Industry	22
Welding	Engineering and Manufacturing Technologies	22
Wholesale, Distribution, Warehousing and Storage	Retail and Commercial Enterprise	32 - 33
Youth Work	Health, Public Services and Care	24

Top Tips when applying for Apprenticeship vacancies

National Apprenticeship Service

What's your best way to secure yourself your dream Apprenticeship? Stand out from the crowd!

"My profile" is your megaphone to tell employers why you are the best person for the job. Follow these simple steps to take you wherever you want to go...

Registering

No lazy mistakes

The information you enter when you register is automatically pulled through to each job application form, so any errors, lazy or shorthand typing will be pulled through too!

Full Name

Use capital letters at the start of your first name and surname.

Username and password

You will need to use your username and password every time you log in once you have registered.

Make your username relevant and ensure that your password is something that you can remember. Keep both of these safe but somewhere you can access them.

Activation email

Don't forget that before you can get started using Apprenticeship vacancies, you will need to activate your account. This is simple to do by following the instructions in the email that you receive.

Multiple accounts

Try not to create multiple accounts as trying to remember a series of usernames and passwords leads to confusion.



Appropriate email address

Make sure your email address is appropriate... 'badgirl@msn.com' will be seen by a potential employer, and they might not be so impressed!

Contact number

Always include a phone number – add your mobile and/or home number if possible so that you can be contacted to confirm job interviews or clarify information.

To search for Apprenticeship vacancies visit: <http://tiny.cc/gpjaz>

Searching

Search Criteria

You can search for your ideal job in various ways, by using keywords, occupation type, job role or location parameters. Your search can be refined further by determining how current the vacancy is, or by indicating the weekly wage you would be looking for.

Applying and Managing Your Applications

Be thorough

Read the advert carefully before you apply.

Before you apply, be realistic

Can you travel to the job if it is not local? Do you have the required skills/experience?

Make sure you send the application

Check that it is not in your saved area.

Appropriate voicemail messages

Make sure your voicemail message is appropriate on your mobile (again inappropriate voicemail messages may put off a potential employer!)

Include all qualifications

Make sure you list all your qualifications, including your predicted grades.

Make yourself stand out

When answering additional questions make sure you explain your answer and give an example if you can – don't just copy the examples given.

Sell yourself

Your profile is an advert for you. Use the spell checker and check grammar and punctuation.

Be formal

Always remember your application is part of a formal recruitment process and will be viewed by the employer, make sure your application shines!

Apply for several vacancies

You can apply for up to 10 vacancies at any one time. If you are successful with any of your applications, and you accept the Apprenticeship offer please remember to withdraw your remaining applications to save the providers/employers time in processing these as they are no longer necessary.

Track your applications

Ensure you regularly go in your 'my home' page to track your applications. Remember that learning providers or employers might receive a number of applications and so be patient in terms of a response based on the advertised closing date and suggested date for interviews. If you need to follow up an application please use the contact details on the vacancy.

Withdrawing an application

Think carefully about withdrawing an application as once you withdraw your application you will not be able to automatically re-apply for this vacancy. This is why it is important to ensure you are 100% happy with your application. If you want to update your qualifications with your actual grades, it is easier to contact the provider directly.

Use the FAQ

Make use of our FAQ on:

www.apprenticeships.org.uk you can use the Q&A section to find many of the frequently asked questions from candidates and answers from the National Apprenticeship Service.

Sector Skills Councils,

These are the organisations that develop the content of Apprenticeships on behalf of employers

Asset Skills

Asset Skills is the Sector Skills Council for property, housing, cleaning and facilities management.

Cogent

Cogent is the Sector Skills Council for chemicals and pharmaceuticals, nuclear, oil and gas, petroleum and polymers.

ConstructionSkills

ConstructionSkills is the Sector Skills Council for the construction sector and covers a wide range of sectors in the development and maintenance of the built environment.

Creative & Cultural Skills

Creative and Cultural Skills is the Sector Skills Council for those involved in arts, cultural heritage and craft and design.

e-skills

UK Business and Information Technology: software, internet and web, IT services, telecommunications and business change.

Energy & Utility Skills

Energy & Utility Skills is the Sector Skills Council for electricity and renewables, gas, waste management and water industries.

Financial Services Skills Council

The Financial Services Skills Council (FSSC) is an independent, employer-led organisation, established in 2004 to provide strategic leadership for education, training and skills development for the financial services, accountancy and finance industries across the UK.

GoSkills

GoSkills is the Sector Skills Council for passenger transport.

Improve Ltd

Improve Ltd. is the Sector Skills Council for food and drink, which represents employers operating in all sectors of the food and drink manufacturing and processing sector

Lantra

Lantra is the Sector Skills Council for the environmental and land-based sector.

Lifelong Learning UK

Community learning and development, further education, higher education, libraries, archives and information services, work-based learning and development.

People 1st

People 1st is the Sector Skills Council for the hospitality, leisure, travel and tourism sector.

Proskills UK

Proskills is the Sector Skills Council for the process and manufacturing sector.

SEMTA

SEMTA is the Sector Skills Council for science, engineering and manufacturing technologies.

Skills for Care and Development

Skills for Care & Development is the Sector Skills Council for social care, children and young people.

Skills for Health

Skills for Health is the Sector Skills Council that represents the whole of the UK health sector.

Skills for Justice

Fire and rescue services, policing and law enforcement, youth justice, custodial care, community justice, courts service, prosecution service and forensic science.

Skills for Logistics

Skills for Logistics is the Sector Skills Council for the logistics sector.

SkillsActive

SkillsActive is the Sector Skills Council for active leisure and learning.

Skillset

Skillset is the Sector Skills Council for the creative media industries.

Skillsmart Retail

Skillsmart Retail is the Sector Skills Council for the retail sector.

SummitSkills

SummitSkills is the Sector Skills Council for the building services engineering sector.

The Institute of the Motor Industry (formerly Automotive Skills)

IMI is the Sector Skills Council for the retail motor industry.

Visit:

<http://www.ukces.org.uk/sector-skills-councils/about-sscs/list-of-sscs/>

to view the details for any Sector Skills Council